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| **Activity Code** | **CPD Units for Survey Related Activity** | **Type of Activity** |
| A1 | 2 CPD Units for every hour or part thereof. | Speakers, open-speech, presenter |
| A2 | 1 CPD Units for every hour or part thereof subject to **a maximum of 10 CPD Units per event**. | Attending lecture, seminar, workshop, conference, technical visit |
| B | 1 CPD Unit for every hour or part thereof, subject to a **maximum 4 CPD Units.** | Discussion, meeting that are formalised in structures, committee, sub-committee |
| C | 1 CPD Unit for every 2 hours subject to **maximum of 8 CPD Units per year**. | Lecturing/Teaching or Attending full-time or part-time course leading to certificate of passing exam or certificate of attendance. |
| D | 1 CPD Unit for every 2 hours subject to **maximum of 8 CPD Units per year**. | Distance learning or correspondence course leading to certificate of passing exam or certificate of attendance. |
| E | 1 CPD Unit per article subject to **maximum of 2 CPD Units per year**. | Reading of articles, paper, textbooks, e-books. Viewing of CD-ROM. |
| F | 4 CPD Units per topic subject to **maximum of 12 CPD Units per year**. | Authorship of published work (i.e. newsletter). |

**Notes:**

1. The above comes into effect from 1 December 2016.
2. Member(s) can claim as many CPD units as he/she can in a year.
3. Member(s) requires a minimum of 20 CPD Units each year for renewal of Practicing Certificate.
4. A maximum of 20 unclaimed CPD Units each year can be brought forward to the following year.
5. Member(s) claiming CPD points under activity A1 to note that speaker and presenter in this category refers to speaking or presenting in conferences or seminars, where the period of speech or presentation is limited to a few hours (at most), and the speaker is typically not recompensed for his/her time and effort.
6. Member(s) claiming CPD points under activity C & D will be requested to submit certificate of passing or attendance.
7. Member(s) claiming CPD points under activity E may be requested to present a summary of the topic of readings.
8. Members should write to SISV for advice if they are unsure they are able to claim CPD Units for the events they are participating.