

**Land Surveyors Board**  
**Continuing Professional Development Programme**  
**(CPD Summary Form)**

Name:

Registered Surveyor Registration No.:

Renewal of Practising Certificate for year:

Renewal Qualifying Period:

1 <sup>st</sup> Dec _____ to 30 <sup>th</sup> Nov _____

	CPD Units
Carried forward from previous renewal qualifying period (max. 20 CPD units)	
Survey related activities during qualifying period as above	
<b>TOTAL (Minimum requirement = 20 CPD units)</b>	

I certify that: *(Tick appropriate box below)*

I have completed the minimum requirement of 20 CPD units, as shown in the table above.

I have insufficient number of CPD Units as shown in the table above, and the reason for the shortfall in CPD Units is listed below\*. I undertake to obtain the shortfall in CPD Units within the next 12 months after the renewal qualifying period if a practising certificate is issued to me.

Reason:

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**By signing this form, I declare that the CPD units entered in this form by me are verified with the SISV CPD Unit System or any other means approved by SISV.**

\_\_\_\_\_  
*(Signature/Name of Registered Surveyor)* \_\_\_\_\_  
*(Date)*

\* Notes:

- i) A reasonable explanation for the shortfall must be provided, subjected to acceptance by the Board.
- ii) The shortfall shall be fulfilled before the next renewal of the practising certificate and these make-up units for the shortfall cannot be counted towards the following year's practising certificate renewal.
- iii) Applicant who failed to meet minimum CPD requirements for consecutive years may be denied a practising certificate (until the shortfall of units are fulfilled).

***This form must be submitted together with your application for renewal of Practising Certificate.***