



## LAND SURVEYORS BOARD SINGAPORE

c/o SINGAPORE LAND AUTHORITY  
8 SHENTON WAY #26-01  
TEMASEK TOWER  
SINGAPORE 068811

Your Ref : -  
Our Ref : LSB 13 V4  
Date : 31 Mar 2005  
(Please quote our refer. in your reply.)

Tel : 63238176  
Fax : 63239791  
Email : tan\_kok\_tiong@sla.gov.sg

LSB CIRCULAR NO. 3/2005

To: All Registered Surveyors

### **CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENTS FOR RENEWAL OF PRACTISING CERTIFICATES**

Under the Land Surveyors (Amendment) Act 2004 (Cap 156) which comes into operation on 31.3.05, Section 15(3) (b) of the principal Act is amended to empower the Board to make Continuing Professional Development (CPD) as one of the conditions for application for practising certificate.

2 The rules governing CPD are made under the Land Surveyors (Amendment) Rules 2005. Registered surveyors are to ensure that they meet the CPD condition when renewing their practising certificates. They should be familiar with the CPD and its terms such as CPD unit, qualifying period, requisite CPD units, survey related activity, non-survey related activity, the CPD procedures, guidelines and directives as may be issued from time to time. The Board may refuse to issue a practising certificate to a registered surveyor who has failed to meet the CPD requirements.

3 To meet the CPD condition for the renewal of practising certificate, a registered surveyor is required to obtain during the qualifying period at least 20 CPD units, of which -

- (a) at least 10 CPD units shall be obtained from successfully completing one or more survey related activities; and
- (b) the remainder shall be obtained from successfully completing one or more survey related activities or non-survey related activities, or both.

To ensure a smooth implementation and to give registered surveyors sufficient time to be familiar with the programme, the CPD condition will start to apply to renewal of practising certificate to engage in survey work after 31.12.06. Rule 13(G) of the Land Surveyors (Amendment) Rules 2005 provides the special provision for applicants for practising certificate for 2007. All CPD units obtained before 1.1.06 can be used to meet the 20 requisite CPD units.

4 The amendment rules also provide for the followings:

- (a) The CPD condition shall apply only to renewal of practising certificate. Thus, it does not apply to any application for a practising certificate for the first time.
- (b) The Board may issue a practising certificate to a registered surveyor notwithstanding that he has failed to obtain the requisite CPD units during the qualifying period if the registered surveyor gives an undertaking that he will obtain the shortfall in the requisite CPD units within 12 months immediately following the last day of the qualifying period. However, any CPD units used

for the shortfall cannot be used for the purpose of a subsequent application for the practising certificate.

- (c) Notwithstanding (b) above, the Board may in such special circumstances as it may determine, issue a practising certificate to a registered surveyor even though he has failed to obtain the requisite CPD units. This provision empowers the Board to exempt registered surveyor from the CPD requirements under special circumstances.
- (d) A registered surveyor may, at any time, apply to the Board for any activity, course or programme to be recognised as a survey related activity or non-survey related activity for which the registered surveyor will obtain a specific number of CPD units if he successfully completes it.

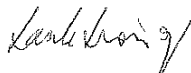
5 The Board and the Singapore Institute of Surveyors and Valuers (SISV) have agreed to implement the CPD programme towards providing quality learning to the surveying profession.

6 As the CPD programme is a joint collaboration between the Board and SISV, the Board is appointing SISV as its Managing Agent to administer and implement the CPD unit system. SISV would publish on their Internet website the following:

- (a) a list of activities, courses and programmes;
- (b) the number of CPD units a registered surveyors will obtain if he successfully completes each of the activities, courses or programmes; and
- (c) whether each of the activities, courses and programmes is a survey related or a non-survey related activity.

7 Details of the CPD programme, the "Guide to Continuing Professional Development for Registered Surveyors", the type of activities and the CPD Programme form, etc are posted on SISV's website at <http://www.sisv.org.sg>. Registered surveyors are advised to view the details posted and participate in the programme to obtain the CPD units.

8 When submitting his application form to the Board for renewal of the practising certificate to engage in surveying work in the Year 2007, the registered surveyor must attach the CPD Programme form duly completed and signed.



TAN KOK TIONG  
REGISTRAR  
LAND SURVEYORS BOARD