



LAND SURVEYORS BOARD SINGAPORE
c/o SINGAPORE LAND AUTHORITY
8 SHENTON WAY #26-01
TEMASEK TOWER
SINGAPORE 068811

Your Ref :
Our Ref : LSB 13 V4
Date : 3 Jul 2006
(Please quote our reference in your reply)

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LSB CIRCULAR NO. 3/2006

To: All Registered Surveyors

Dear Sir / Madam

CONTINUING PROFESSIONAL DEVELOPMENT (CPD) REQUIREMENTS FOR RENEWAL OF PRACTISING CERTIFICATE

I refer to our Circular 3/2005 dated 31 Mar 2005 informing you that every registered surveyor who wishes to renew his practising certificate for the year 2007 onwards is required to obtain a minimum of 20 CPD units over the renewal qualifying period.

2. As this is the first time that the CPD requirement is made mandatory for the renewal of practicing certificate, the Board would like to clarify on the following issues:

Cut-Off date for CPD units

3. The Board allows the CPD units which you have obtained from survey-related activities under activity codes A1 and A2 during the previous period between 1 Dec 2004 and 30 Nov 2005 to be brought forward and added to the CPD units obtained during the current period from 1 Dec 2005 to 30 Nov 2006.

Carrying over of excess CPD units

4. If a registered surveyor exceeds the annual requirement in one renewal qualifying period, a maximum of 20 CPD units from excess CPD units obtained from survey-related activities under activity codes A1 and A2 only may be carried forward into the next renewal qualifying period. All other excess CPD units, except for survey-related activity codes A1 and A2, cannot be carried over to the following year.

Reinstatement after a lapse of 1 year

5. A registered surveyor whose practicing certificate has lapsed for 1 year or more is required to obtain 20 CPD units within the renewal qualifying period or the subsequent qualifying period which is subject to the Board's approval, of which at

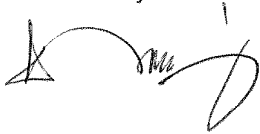
least 10 CPD units must be obtained from survey-related activities. A total of 40 CPD units must be obtained within the subsequent qualifying period, if the requisite 20 CPD units are acquired within the same period.

Records

6. When applying for renewal of practicing certificate, a registered surveyor needs to submit a declaration on CPD Summary Form showing the CPD units obtained during the qualifying period. Activity logs and other documentary evidence or records should not be submitted to the Board for evaluation. Under Rule 13D(1) of the Land Surveyors Rules, the Board has appointed Singapore Institute of Surveyors and Valuers (SISV) as its managing agent to oversee the CPD programme and implement the CPD unit system which forms the basic mechanism used to monitor participation of CPD activities. Registered surveyors are required to finalise their CPD participation records with SISV before applying for renewal of practicing certificate. The Board may refuse to issue a practicing certificate if the Board is not satisfied that the registered surveyor has complied with the prescribed requirements relating to continuing professional education.

7. I attach Annex B showing the type of activities under their respective Activity Codes for which CPD units are allocated and Annex E (CPD Summary Form) extracted from "Guide to CPD for Registered Surveyors" for your reference.

Yours faithfully



GEORGE CHUAH KIAN SENG
REGISTRAR
LAND SURVEYORS BOARD