## **Land Surveyors Board Singapore**

## Continuing Professional Development Programme (CPD Summary Form)

| Name:   |  |   |           |
|---|--|---|-----------|
| Registered Surveyor Registration No.:                                   |  |   |           |
| Renewal of Practising Certificate for year:                             |  |   |           |
| Renewal Qualifying Period:  |  | 1 <sup>st</sup> Dec to 30 <sup>th</sup> Nov |           |
|   |  |   |           |
|   |  |   | CPD Units |
| Carried forward from previous Renewal Qualifying Period (Max. 20 Units) |  |   |           |
| Survey related activities during qualifying period as above             |  |   |           |
| TOTAL (Minimum requirement = 20 CPD Units)                              |  |   |           |
| I certify that: (Tick appropriate box below)                            |  |   |           |
|   | I have completed the minimum requirement of 20 CPD Units, as shown in the table above.   |   |           |
|   | I have insufficient number of CPD Units as shown in the table above, and the reason for the shortfall in CPD Units is listed below*. I undertake to obtain the shortfall in CPD Units within the next 12 months after the renewal qualifying period if a practicing certificate is issued to me. |   |           |
|   | Reason:  |   |           |
|   |  |   |           |
|   |  |   |           |
|   |  |   |           |
|   | (Signature/Name of Reg   | gistered Surveyor) (                        | Date)     |

## \* Notes:

- i) A reasonable explanation for the shortfall must be provided, subjected to acceptance by the Board.
- ii) The shortfall shall be fulfilled before the next renewal of the practicing certificate and these make-up points for the shortfall cannot be counted towards the following year's practical certificate renewal.
- iii) Applicant who failed to meet minimum CPD requirements for consecutive years may be denied a practicing certificate (until the shortfall of points are fulfilled).